



Welcome to Fort Collins Preschool!

Thank you for your enrollment for the 2023-2024 school year. Congratulations on selecting the city's longest running co-operative preschool. A co-op preschool is a unique environment that provides families the opportunity to participate in every aspect of their child's first educational experiences. It takes a special parent to put in the extra effort that a co-op requires, but the results are special, too. We are looking forward to an exciting school year with you!

Please visit the enrollment page of our website to complete the required admission documents.

<http://fortcollinspreschool.com/enrollment-process/admissions-documents/>

The following forms must be filled out, printed and hard copies returned to *Fort Collins Preschool, 1709 W. Elizabeth Street, Fort Collins, CO 80521* or given to a Class Representative at one of our summer playdates by August 5.

- Admission Agreement
- Enrollment Information Form
- Annual Health Form
- Certificate of Immunization
- Emergency Contact Form
- Covid Release Form
- Teach Parent Form

The Annual Health Form needs a doctor's signature, so please allow adequate time for any necessary appointments or for office staff to complete these. All immunizations must be recorded on the Certificate of Immunization. The Health Department will not accept a computer printout from the doctor's office but you may transfer the information from the printout to the provided form.

Also available on the website are the following:

- Parent Portal includes rosters, calendars, etc. (*password: Learn2023*)
- Parent Handbook (includes FCPS Policies, Procedures and By-Laws)
- CDPHE Preschool Immunization Chart
- Background Check Information (each person volunteering in the classroom will need to complete a background check)

As a small non-profit, we try to limit our printing and postage costs but if you are unable to print forms, please email us at [fortcollinspreschool@gmail.com](mailto:fortcollinspreschool@gmail.com).

Additional information, including committee choices, will be communicated later this summer. In the meantime, if you have any questions please reach out to your Class Rep. We look forward to getting to know you and your child over the summer and upcoming school year!

Kindly,

Dana Tighe  
FCPS Board President

#### **Class Reps**

Intermediate: Ellie Johnson [ellieclarejohnson@gmail.com](mailto:ellieclarejohnson@gmail.com)

PreK: Sarah Voss [sarah.e.voss@gmail.com](mailto:sarah.e.voss@gmail.com)

JrK: Windee Fabatz [windeefabatz@gmail.com](mailto:windeefabatz@gmail.com)

#### **Important Dates:**

<b>Thursday June 15</b>	<b>Park Playdate at Spring Park</b>	<b>5 p.m. to 7 p.m.</b>
<b>Tuesday July 18</b>	<b>Park Playdate at Old Town Square Splash Pad</b>	<b>10 a.m. to 12 p.m.</b>
<b>Saturday August 5*</b>	<b>Park Playdate at Avery Park</b>	<b>9 a.m. to 11 a.m.</b>

**\*Admission forms due to Class Rep at park or mailed to preschool by this date**

*Park playdates are a fun, informal way for students and families to get to know one another before the start of the school year. They are not mandatory, but are often helpful for children so they see familiar faces when school starts.*

**August 9 Set-Up Day 9 a.m. to 1 p.m.**

*One person from each preschool family should work a two-hour shift to help set up the classrooms for the fall. This is a parent-only event, no children please. A sign up link will be in the August newsletter, which will be emailed at the beginning of*

that month. Each family is expected to participate in two of the three parent work days throughout the school year. Participation in Set-Up Day is strongly encouraged, but if you are unable to work on this date, you may participate in the two other work days.

**August 24**      **Teach Parent Training**      **7 p.m. to 9 p.m.**

**September 6**      **Teach Parent Training**      **7 p.m. to 9 p.m.**

*All adults, including returning members, who plan to be Teach Parents must attend one of these two-hour orientations. No one may assist in the classroom without attending training. This training is adults only, no children please.*

**August 25**      **Open House & Park Playdate for PreK & JrK Classes**      **9 a.m. to 10:30 a.m.**

**August 31**      **Open House & Park Playdate for Intermediate Class**      **9 a.m. to 10:30 a.m.**

*Classrooms will be open for students to become familiar with the school and their teacher. After visiting the school, we encourage families to head to Avery Park (just to the northeast of the school) to play and get to know one another. Parents must attend with their child. No siblings please.*

**August 28**      **First Day of School for PreK Class**      **9 a.m. to 12 p.m.**

**August 29**      **First Day of School for JrK Class**      **9 a.m. to 12 p.m.**

**September 5**      **First Day of School for Intermediate Class**      **9 a.m. to 11:30 a.m.**

**September 11**      **First Day of School for Parent-Tot Class**      **9:15 a.m. to 11:15 a.m.**

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for resources, events, sweet photos of our students and more!**

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